• Edith E. Mackrille School
  • 806 Jones Hill Road
  • Phone: 203-931-6820
  • Fax: 203-931-6823
  • Attendance Line: 203-931-6820 ext: 2
School Hours: Shortened Day

- Monday through Friday
- Kindergarten through Fourth Grade
- 8:50 to 1:20 Walkers will be dismissed starting at 1:00 (See dismissal Schedule)
- Preschool AM: 8:55-11:05
- Preschool PM: 11:10-1:00
Entering the School in the Morning

- Kindergarten, Grade 1 students will line up on the lawn in front of the school near the Kindergarten entrance. (left front door on Jones Hill Road) Teachers from rooms 4, 6 can have the students line up in front of their doors.

- Grade 2 Students will line up on the lawn near the Grade 2 entrance. (right front door on Jones Hill Road)

- Grade 3 Students will use the door to the right of the Main Office and line up on the lawn.

- Grade 4 Students will line up on the grass around the back of the building near the gym.

- Bus students will be dropped off at designated entrances.

- Parents will walk the students to their lines. When dropping off a child please wear a mask and be prompt. There is no congregating on school grounds. We ask that only one parent/guardian escort the student to their line.
Walkers will be dismissed at the Kindergarten Exit at the following times:

- AM Preschool: 11:05
- PM Preschool and Kindergarten: 1:00
- Grade 1: 1:05
- Grade 2: 1:10
- Grade 3 and 4: 1:15
- Buses: 1:20

Parents and Guardians are asked to be prompt when picking up students and are required to wear a mask. The students will be crossed over to the other side of the driveway and dismissed there. There will be no congregating on school grounds. **One Parent or Guardian is asked to pick up their child and follow social distancing guidelines.**
The bus will have an aide to assist the driver and assign seats.  
Students are required to wear masks on the bus  
Students will load the buses from the back to the front  
Family members will sit together  
Students will remain in one seat at all times  
Buses will be unloaded from the front to the back  
Families are required to follow social distancing protocols at the bus stop
Masks

- Students are required to wear masks in school
- On arrival all students are required to have their mask on.
- Parents are to provide masks for their child/children daily
- Masks must be worn at ALL TIMES while on the bus
- Masks can be removed during snack and when adequate social distancing can be maintained
- Masks breaks will be scheduled daily by individual teachers
- Each student will be provided a breakaway lanyard and instructed how to use it to keep the mask around their neck
- All staff will be wearing masks and only removed when there is adequate social distancing
Some furniture and rugs have been removed from classrooms to provide more space for social distancing.

Minimal transitions during the school day.

Teachers will try to take the students outside when possible, this includes mask breaks, lessons and physical education.

Classrooms will have hand sanitizer, disinfectant wipes and hand soap. Students will be encouraged to wash their hands frequently.

Students will be cohorted within their classroom all day with the exception of gym and when their teacher takes them outside.

Some hallways are labeled one way.

Art, Music, Library, and Science Teachers will present lessons in the students’ classroom.

Students will receive a take home bag lunch at the end of the day. The bag will also include breakfast for the following day.

Backpacks are necessary for students to carry home items and will be hung on the back of their chairs.

Writing materials and art supplies will be bagged for each individual child.
There is an additional Security Guard assigned to assist with the traffic flow. They will also assist with students coming in late and leaving early. All parents are asked to go to the main office door when your child is late or being dismissed early. The security Guard will assist you.

- Additional nurse/medical staff
- Additional custodial staff
Cleaning

• Eliminating the serving of meals throughout the course of the day will free up custodians to spend more time cleaning occupied school spaces
• Part time cleaners have been secured by CARES funders
• These additional cleaners will be responsible for high touch point areas such as bathrooms and doorknobs
• Our half day shortened schedules will allow the night custodians to come in earlier and overlap with the day custodians
• Overlap will allow for a more thorough daily cleaning procedure
Medical

- Please closely monitor your child’s symptoms at home and report any illness to the school nurse, Deborah Salkins
- (Deborah.Salkins@whschools.org)
Communication

- Communication will come in the form of phone calls/School Messenger robocalls, e-mail blasts and notes in the backpacks. It is imperative that the school has your most up-to-date information (phone numbers, emergency contacts and e-mail address).

- If changes need to be made for a child’s transportation, please send an email to Lori.Hunt@whschools.org. Changes will be made within 48 hours.

- Staff can be reached by email, or phone, or a note. Please give the staff 24 hours to answer a phone call, since they are in class teaching.
Visitor

- Only essential staff/employees will be allowed in the building at this time
- It is highly recommended that all PPT’s and 504’s be held remotely
- Classroom visits and activities are postponed until further notice
- Family Nights will be scheduled in the future according to state guidelines
Opt Out Distance Learning

- Teachers will post assignments in Google Classroom and/or Seesaw in Reading, Writing and Math
- Special area Teachers will post assignments for Gym, Music, Science, Art and Library
- Students will use Clever (single sign on) to access electronic resources, for example, Splash Math, Raz Kids, Lexia, etc.
- Teachers will support students from 2:20-3:20
Mackrille Families,

We are starting a school year under very different circumstances. We appreciate your patience and support during this time. The staff will continue to give your child the highest standard of learning during this difficult time. We are all partners in your child’s education. Please feel free to contact the school 203-931-6820 ext. 5 or email: Judith.Drenzek@whschools.org. We look forward to working with your child on September 8, 2020.